KING EDWARD VI SCHOOL, LICHFIELD

ASPIRATION, BELONGING, COLLABORATION

Volunteer as a Governor with King Edward VI School, Lichfield

King Edward VI School Lichfield (KES) is seeking two Co-opted Governors to join our pro-active, committed and friendly Governing Board.

What We Are Looking For

KES is looking for enthusiastic, curious and open-minded individuals who can give enough time to the role. We also ask Governors to support our School vision and values: valuing the personal and professional wellbeing of all members of the KES community; working together to achieve our shared ambitions; challenging ourselves to reach our full potential in all aspects of School life.

You do not need a background in education. We would like to recruit people with community links and/or experience of working in the following areas: health, welfare, social services, business, or equality and diversity.

We are keen to increase the Board's diversity so that it better reflects the School community that we serve and would particularly welcome applications from individuals from a different ethnicity to current Board members (there are 14 Governors from a white background, 11 women and 3 men).

What Does a School Governor Do?

Governors play an important role in leading our School. As a Governor you will:

- help set the School's strategic vision and direction (Governors are not involved in the day to day running of KES)
- approve the School's budget
- hold the senior leadership team to account
- engage with the KES community, including students, parents and carers, and staff, to understand their views.

Your activities as a Governor will include:

- taking part in 4 Governing Board meetings a year
- looking at evidence of the School's progress and discussing this with staff
- giving additional small amounts of pre-arranged time during or after the School day, e.g. to attend events or meet with key staff.

You will also have the opportunity to join one of the 3 main Governors' Committees, which consider: Student and Staff Welfare, Teaching and Learning Standards, and Finances and Strategic Leadership. These Committees meet 3 or 4 times a year. Governor meetings are usually held at the School. They start at 4.30 to 5pm and normally last between 1 to 2 hours.

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Why Become a School Governor?

Your involvement and perspective will help KES to deliver the best education possible to our students and make a difference to their future. You will also have the opportunity to build relationships and networks in your locality. The role can also aid personal and career development.

All new Governors are supported with an induction programme, including free training.

About the School

KES is a thriving and successful comprehensive school for 11-18 year olds. It serves the south eastern part of Lichfield and a number of surrounding villages. The latest Ofsted inspection in Autumn 2022 confirmed that KES continued to be a Good school. For more information please visit our website at: www.keslichfield.org.uk.

More About the Role

Please note this is a voluntary, unpaid role. However, Governors can be reimbursed expenses incurred in attending meetings, e.g. relating to travel. If you are in employment, your employer may offer support for staff volunteering. All KES Governors are appointed for 4 years. (However, you can resign before your term is finished if your circumstances change.)

The National Governance Association has produced this short video on becoming a Governor: www.youtube.com/watch?v=mRqJ_bFipHk. If you have any queries, or would like to have an informal chat with the Chair of Governors or Headteacher, please do contact Samantha Jones, the Clerk to Governors at sjones@keslichfield.org.uk.

Eligibility to Serve as a School Governor

You should be at least 18 years old. Appointment as a Governor will be subject to statutory checks, in line with the School's safer recruitment policy. These comprise an Enhanced Disclosure and Barring Service (DBS) check and a Section 128 check. These checks ensure successful applicants are not prohibited from being a Governor. There are certain other statutory eligibility requirements, which we can let you know about if you are interested in the role.

How to Apply

Please send the following documents to sjones@keslichfield.org.uk by 5pm on Monday 30 November 2026:

(1) a statement of 250 words maximum outlining why you are interested in the Governor role and what you would contribute to it

(2) a CV of 2 pages maximum, including names and contact details for two referees. One of these should be an employer, a volunteer manager or someone who taught you during your education.

Next Steps

All applications will be acknowledged. If you are shortlisted, you will be invited to an interview and for a tour of the School. We expect interviews to be held after 4pm on Monday 14 December 2026. If you have not heard from us by that date please assume that you have not been shortlisted.