



KING EDWARD VI SCHOOL, LICHFIELD

ASPIRATION, BELONGING, COLLABORATION

PASTORAL SUPPORT ASSISTANT

Apply by: 1 September 2026

Interviews: w/c 7 September 2026

Grade 6 – £27,254–£30,024 per annum (pro rata, pay award pending)

Actual starting salary: £8315 (2 days) or £14,072 (2 days) per annum

13 hours (2 days) or 22 hours (3 days) per week | Part Time | Term Time + 6 additional days

Permanent Contract | Required as soon as possible

Make a Difference to Young People's Lives Every Day

At King Edward VI School, we know that students thrive when they feel supported, understood and valued. We are seeking a caring, resilient and proactive **Pastoral Support Assistant** to join our highly regarded Student Support Team and play a key role in helping young people overcome challenges and achieve success.

This is a rewarding opportunity to work directly with students, supporting their social, emotional and academic development. No two days are the same. You might be helping a student manage anxiety, supporting a family to improve attendance, working alongside staff to remove barriers to learning, or providing guidance to a young person who simply needs someone to listen.

If you are passionate about supporting young people and want to make a genuine difference every day, we would love to hear from you.

About the Role

Working alongside Achievement Leaders and the Inclusion Manager, you will provide day-to-day pastoral support to students across the school and help create an environment where every young person feels safe, included and able to achieve their potential.

Your responsibilities will include:

- Building positive and supportive relationships with students.
- Providing pastoral support to individual students and small groups.
- Supporting students with social, emotional and behavioural needs.
- Promoting positive attitudes towards learning, attendance and behaviour.
- Working closely with parents, carers and external agencies.
- Supporting early intervention strategies to prevent barriers to learning from escalating.
- Contributing to safeguarding and student wellbeing initiatives.
- Helping students develop confidence, resilience and a sense of belonging within the school community.



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Whilst the role will be linked to specific year groups, there will also be opportunities to support students across the wider school.

We Are Looking for Someone Who:

- Has recent experience of working directly with young people in an educational setting.
- Builds positive relationships quickly and effectively.
- Is calm, empathetic and solution focused.
- Has excellent communication and interpersonal skills.
- Can work effectively with students, parents and colleagues.
- Is committed to inclusion, safeguarding and student wellbeing.
- Can motivate and support young people to be successful.

Experience in pastoral support, behaviour support, mentoring, youth work, family support, SEND provision or a similar role would be advantageous.

Why Join King Edward VI School?

King Edward VI School is a popular and successful 11–18 comprehensive school with a strong reputation for high-quality teaching, inclusion and pastoral care. Rated **Good by Ofsted**, we are proud of our positive ethos and our commitment to ensuring every child feels known, valued and supported.

We offer:

- A welcoming and supportive staff team.
- Opportunities for professional development and career progression.
- A strong commitment to staff wellbeing.
- The opportunity to make a lasting difference to young people's lives.
- Membership of the Local Government Pension Scheme.
- Term-time working with school holiday periods.
- A vibrant and friendly school community in the heart of Lichfield.

Flexible Working Opportunities

We are committed to attracting the best possible candidate and welcome applications from those seeking flexible working arrangements.

The role is advertised as **22 hours per week across three days, to include Thursday and Friday**, however:

- The third working day is flexible and **does not have to be Wednesday**.
- Alternative three-day working patterns can be discussed with the successful candidate.
- **Applications are also welcomed from candidates seeking a two-day position**, subject to experience and the needs of the school.



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Please indicate your preferred working pattern within your application.

Apply Now

For further information and application documents, please visit our website, email **office@keslichfield.org.uk** or telephone **01543 255714**.

Safeguarding

King Edward VI School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This post is subject to an enhanced Disclosure and Barring Service (DBS) check and satisfactory pre-employment checks.

