



KING EDWARD VI SCHOOL, LICHFIELD

Upper St John Street, Lichfield, Staffordshire, WS14 9EE

Tel: 01543 255714 | Web: www.keslichfield.org.uk

Email: office@keslichfield.org.uk

Headteacher: Mrs C Forster

Wednesday 15th July 2026

Dear Parents and Carers,

As we approach the end of another successful academic year, we would like to take this opportunity to thank you for your continued support and partnership. It has been a fantastic year, with over 50 educational visits, numerous rewards events, a successful Summer Festival, and outstanding sporting achievements. We would like to congratulate all of our students for their hard work, commitment, and accomplishments throughout the year.

A reminder that on **Friday 17 July 2026**, students will finish school at **12:30 pm**.

Please also note that **Tuesday 1 September** and **Wednesday 2 September 2026** are staff training days, and students are not required to attend school on these dates. The new academic year will begin for students on **Thursday 3 September 2026**, and further details can be found below.

A message from Miss Smart

I would like to start by congratulating Year 7 on what has been a fantastic year. Back in September, we started on this journey together, a little nervous but ready for a new challenge. It is safe to say that they have risen to that challenge and have adapted brilliantly to life at KES.

I have been immensely proud of the way Year 7 students have embraced extra-curricular opportunities, taking part in sport, drama, music, school council, community events, and so much more. My hope is that this year group continues to relish these opportunities, which all contribute to them being positive role models within our community. We will continue to encourage all students to enrich their personal development, especially those who are yet to try something new.

I know that, for some students, the transition to KES has presented greater challenges, and I would like to take this opportunity to thank Y7 form tutors, Miss McDowall, Mrs Hurn, and our wider pastoral team for the hard work and support they tirelessly provide for our students. I would also like to thank parents and carers for their ongoing support. This partnership is crucial in helping our students to succeed at KES, and I look forward to continuing to build on these positive relationships in Year 8.

As we look ahead to Year 8, I encourage all students to take pride in how far they have come during their first year at KES. Whether their achievements have been academic, sporting, creative, social, or personal, each success is worth celebrating. I hope they take time over the summer to recharge, reflect on the progress they have made, and

consider the goals they would like to achieve next year. I am excited to continue this journey with them and look forward to seeing the confidence, character, and ambition they bring as they begin Year 8.

Finally, I would like to wish all Year 7 students and their families a safe, restful, and enjoyable summer break. It has been a privilege to watch this year group grow and develop during their first year at KES, and I look forward to welcoming them back in September as Year 8 students, ready to embrace new opportunities and challenges.

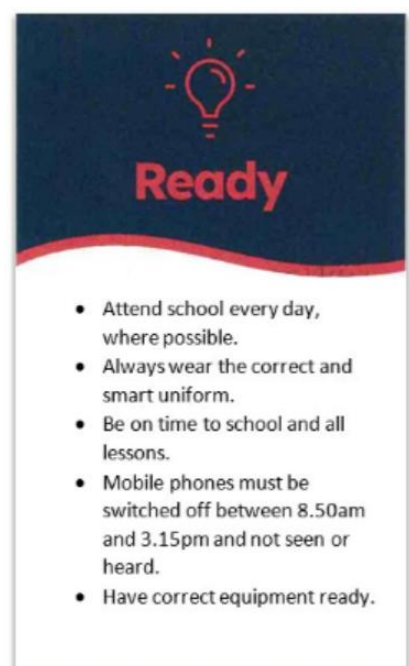
Student Induction Day

All students will return to school on **Thursday 3rd September 2026** for an induction day. Each year group will have a bespoke set of activities tailored to their particular needs. The induction day will focus on developing the key skills that students in each year group will require in order to be successful in their forthcoming year of studies.

To provide our new Year 7 students with a less congested start and finish to their first day in school, we will be staggering the timetable for other year groups. Students must go to Bader Dining Room if they arrive early or need to wait for transport at the end of the day.

Here are the timings of the day (more detailed information will be sent out to students via Satchel One):

YEAR GROUP	START	FINISH
YEAR 7	08:50	15:15
YEAR 8	09:10	14:45
YEAR 9	09:40	14:45
YEAR 10	10:10	14:15
YEAR 11	10:10	14:15
YEAR 12	08:50	15:15
YEAR 13	09:40	12:30



One of our key areas of the code of conduct is “Ready.” Please take the time to read through the following advice so that students are “Ready” for the new term.

Mobile phones

We would like to thank you for your support with mobile phones and ensuring that all students have these turned off and placed in their school bag. This follows government guidance and students have had multiple reminders about where to switch phones off before entering the school site. **From 8.45am – 3.15pm phones should not be seen or heard and must be turned off and kept in bags, not pockets or blazers.** Students are not therefore permitted to use their phone to look at their timetable or to find out the time. We advise that students keep a copy of their timetable in their planner or bag and that they wear an inexpensive wristwatch to school. Students who break this rule will have their phone confiscated, a detention set, and parents/carers will need to collect this from main reception. Once again thank you for your support with this.

Uniform

To assist parents and carers in ensuring students have the correct uniform for September, please view our guidance on the school website [Uniform - King Edward VI](#). We would ask all parents and carers to check that items of uniform are in line with our expectations for uniform. Please pay particular attention to the guidelines regarding skirts, trousers and footwear, to ensure that your purchases meet the criteria set by the school.

Equipment

As part of our commitment to ensuring the highest standards, each student should have a pencil case containing basic equipment to support their learning and examinations. The school information pack and posters

in classrooms state that all students should have at least:

- Two pens
- A green pen
- Pencil
- Ruler
- Highlighter
- Glue stick
- Mathematical equipment e.g. Scientific Calculator – the advised model is Casio Classwizz

Desirable items include:

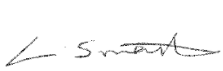
- Eraser and sharpener
- Small school safety scissors

ParentPay

Before the summer break, please take a moment to check your ParentPay account and, where possible, add credit ready for the start of the new academic year. This helps us to ensure that payments for school meals, can be processed smoothly from the first day of term.

We wish all of our families a restful summer break.

Yours sincerely,



Miss Smart
Achievement Leader



Mr Larkin
Assistant Headteacher Community



Miss Hinz
Assistant Headteacher Inclusion