



KING EDWARD VI SCHOOL, LICHFIELD

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Headteacher: Mrs C Forster

Wednesday 15th July 2026

Dear Parents and Carers,

As we approach the end of another successful academic year, we would like to take this opportunity to thank you for your continued support and partnership. It has been a fantastic year, with over 50 educational visits, numerous rewards events, a successful Summer Festival, and outstanding sporting achievements. We would like to congratulate all of our students for their hard work, commitment, and accomplishments throughout the year.

A reminder that on **Friday 17 July 2026**, students will finish school at **12:30 pm**.

Please also note that **Tuesday 1 September** and **Wednesday 2 September 2026** are staff training days, and students are not required to attend school on these dates. The new academic year will begin for students on **Thursday 3 September 2026**, and further details can be found below.

A message from Miss Williamson

As we reflect on the year, we are incredibly proud of how much our students have developed since joining us last September, both academically and through their wider participation in school life. Through clubs, sports teams, debating and a wide range of enrichment activities, students have strengthened their teamwork, communication, leadership, and collaboration skills.

We would particularly like to recognise the valuable contribution of our Year 12 students to our school community. They have provided excellent support to younger students and acted as outstanding role models. We look forward to working with our Senior Five and Prefect Team next year as they continue to support key school events, including Open Evening, where they have already proved themselves to be exceptional ambassadors for the school.

This summer, we have also begun supporting students as they consider their post-18 pathways and future aspirations. Through opportunities such as the **UCAS Discovery Event at the Birmingham NEC** and our **Post-18 Options Event**, featuring a range of visiting speakers, students have started to explore the exciting opportunities available to them after Sixth Form.

To support this process further, we will be hosting a **UCAS Information Evening** in September, providing guidance on the university application process and post-18 options. In the meantime, a guide to Post-18 applications, together with key dates and useful information, can be found on our website: [UCAS and Post-18 Options – King Edward VI](#).

In addition, we have provided three Padlets containing recommended reading, viewing, and listening materials. These resources are designed to help students explore potential career pathways and begin gathering evidence and experiences that will strengthen future applications.

To ensure students are well prepared for the new academic year, we would be grateful if you could encourage them to attend on the first day of term with a **draft personal statement** ready for review and development.

We hope you and your family have a restful and enjoyable summer break, and we look forward to welcoming students back in September.

In preparation for the new school year would like to draw your attention to a few items that will allow for a positive start in September and ensure you have key information in one place.

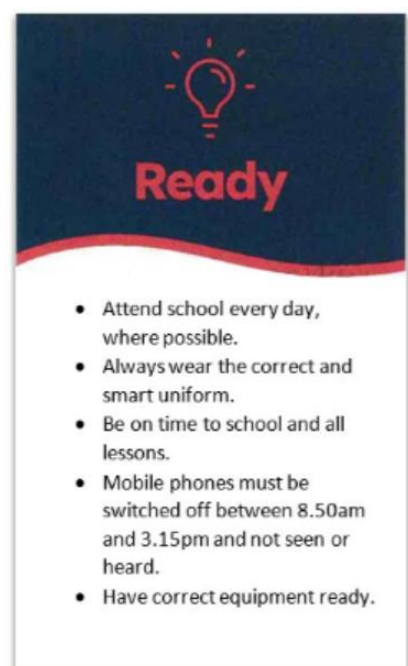
Student Induction Day

All students will return to school on **Thursday 3rd September 2026** for an induction day. Each year group will have a bespoke set of activities tailored to their particular needs. The induction day will focus on developing the key skills that students in each year group will require in order to be successful in their forthcoming year of studies.

To provide our new Year 7 students with a less congested start and finish to their first day in school, we will be staggering the timetable for other year groups. Students must go to Bader Dining Room if they arrive early or need to wait for transport at the end of the day.

Here are the timings of the day (more detailed information will be sent out to students via Satchel One):

YEAR GROUP	START	FINISH
YEAR 7	08:50	15:15
YEAR 8	09:10	14:45
YEAR 9	09:40	14:45
YEAR 10	10:10	14:15
YEAR 11	10:10	14:15
YEAR 12	08:50	15:15
YEAR 13	09:40	12:30



One of our key areas of the code of conduct is “Ready.” Please take the time to read through the following advice so that students are “Ready” for the new term.

Mobile phones

We would like to thank you for your support with mobile phones and ensuring that all students have these turned off and placed in their school bag. This follows government guidance and students have had multiple reminders about where to switch phones off before entering the school site. **From 8.45am – 3.15pm phones should not be seen or heard and must be turned off and kept in bags, not pockets or blazers.** Students are not therefore permitted to use their phone to look at their timetable or to find out the time. We advise that students keep a copy of their timetable in their planner or bag and that they wear an inexpensive wristwatch to school. Students who break this rule will have their phone confiscated, a detention set, and parents/carers will need to collect this from main reception. Once again thank you for your support with this.

Uniform

To assist parents and carers in ensuring students have the correct uniform for September, please view our guidance on the school website [Uniform - King Edward VI](#). We would ask all parents and carers to check that items of uniform are in line with our expectations for uniform. Please pay particular attention to the guidelines regarding skirts, trousers and footwear, to ensure that your purchases meet the criteria set by the school.

Equipment

As part of our commitment to ensuring the highest standards, each student should have a pencil case containing basic equipment to support their learning and examinations. The school information pack and posters

in classrooms state that all students should have at least:

- Two pens
- A green pen
- Pencil
- Ruler
- Highlighter
- Glue stick
- Mathematical equipment e.g. Scientific Calculator – the advised model is Casio Classwizz

Desirable items include:

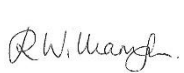
- Eraser and sharpener
- Small school safety scissors

ParentPay

Before the summer break, please take a moment to check your ParentPay account and, where possible, add credit ready for the start of the new academic year. This helps us to ensure that payments for school meals, can be processed smoothly from the first day of term.

We wish all of our families a restful summer break.

Yours sincerely,



Miss Williamson
Achievement Leader



Mr Larkin
Assistant Headteacher Community



Miss Hinz
Assistant Headteacher Inclusion