

Dear Parents and Carers,

Annual Reporting Calendar

During the last academic year, we implemented a rolling annual reporting calendar and as part of this the following have been planned for each year group this year, spread throughout the year according to the stage that students are at in their academic journey:

- Information evening – held in school and led by the Achievement Leader for the year group, this provides information about key priorities for the year and how you can support your child.
- Online parents’ evening – an opportunity for you to speak to class teachers about progress to date.
- Annual report – comments from class teachers on each of the subjects studied; for students in Years 7 and 8 a rating on their approach to learning together with a ‘progress indicator’ showing how students are achieving in line with expectation, and for students in Years 9-13, target, and projected grades*.

| Year | Autumn | | Spring | | Summer | |
|------|-----------------------------------|------------------|--|------------------|-------------|------------------|
| | Half Term 1 | Half Term 2 | Half Term 1 | Half Term 2 | Half Term 1 | Half Term 2 |
| 7 | Tutor & information evening | | | Parents’ evening | | Report |
| 8 | Information evening | Parents’ evening | | | | Report |
| 9 | | Report | Options information evening and online parents’ evenings | | | |
| 10 | | Report | Information evening | | | Parents’ evening |
| 11 | Information and parents’ evenings | | | Report | | |
| 12 | Information evening | | Report | Parents’ evening | | |
| 13 | Information and parents’ evenings | | Report | | | |

This is supplemented by information being made visible on GO 4 Schools for students in Years 9-13 as follows**:

- Target grades – based on estimation data generated by Fischer Family Trust (FFT), the grade a student is targeted to achieve in Key Stage 4 / 5 examinations.
- Projected grades – based on a teacher’s professional judgement, the grade that a student is likely to achieve in their final examination. Reviewed and updated, if necessary, as part of the reporting process and each time assessments have been completed.
- Current grades – a GO 4 schools calculated grade based on completed assessments.

- Approach to learning rating, with good being the expectation and excellent the rating for those students who exceed expectations:

| Excellent | Good | Inconsistent | Poor |
|--|--|--|--|
| Exemplary approach to work, is highly self-motivated. Goes above and beyond in lessons and completes home learning to a high standard, embraces challenging tasks. Encourages the views and opinions of others and supports peers with their learning. | Good approach to work, is self-motivated. Works well in lessons and completes home learning to the required standard, is willing to attempt challenging tasks. Open to the views and opinions of others and works well with their peers. | Sometimes lacks self-motivation and has an inconsistent approach to lessons and home learning. Does not always engage effectively with the views and opinions of others. | Lacks self-motivation, does not engage well in lessons and rarely if ever completes home learning. Can be inconsiderate of the views and opinions of others. |

- Trial exam results – for students in exam year groups.
- Assessment grades – this data is made available in line with departmental schemes of learning and may vary in frequency depending on the subject and how often students are seen by a teacher in a fortnight.

This is in line with our aim of providing you with more ‘ongoing’ information about how students are performing in their studies. The following table indicates the timings of the availability of the information on GO 4 Schools.

| Year | Autumn | | Spring | | Summer | |
|------|--|---|---|---|--|--|
| | Half Term 1 | Half Term 2 | Half Term 1 | Half Term 2 | Half Term 1 | Half Term 2 |
| 9 | | Current, target and projected grades and approach to learning | Projected grade and approach to learning review | Projected grade review | | |
| 10 | | Current, target and projected grades and approach to learning | Projected grade review | | Trial exam results / projected grade and approach to learning review | |
| 11 | Current and target grades / projected grade review | | Projected grade review / trial exam results | | Projected grade review | |
| 12 | | | Current, target and projected grades and approach to learning | Projected grade and approach to learning review | | Trial exam results / projected grade and approach to learning review |
| 13 | Current and target grades / projected grade review | | Projected grade and approach to learning review | | Projected grade review | |

Please note that at certain times of the year, for example during the exams results period in the summer holidays, and at the start of the academic year, progress information may not be visible whilst the system is being updated. Whilst all information is available on-line, not all is available on the app.

We avoid communicating grades to students in Years 7 and 8 to focus on recognising the knowledge and skills that have been acquired in a unit of work. Students in these year groups are encouraged to track their own development of skills and knowledge through noting areas of strength (**What Went Well**) and how to make future improvements (**Even Better If**), students will receive regular feedback on their progress, so we would urge you to look at their exercise books on a regular basis. Results on test papers will also indicate how they are performing.

If you have any queries regarding your child's progress, please contact their Form Tutor in the first instance.

Yours faithfully,

Mr Shaw – Assistant Headteacher

Mrs Critchley – Data Manager

*Except for certain BTEC subjects due to ongoing modification of courses

**For more detail about the information that is available to view on GO 4 Schools or for help with logging into the system, please see our GO 4 Schools webpage.