



**KING EDWARD VI SCHOOL LICHFIELD**

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Headteacher: Ms J Rutherford BA (Hons)

JJR/VLJ

April 2024

Dear Parent/Carer

### **Year 7 Admission – 2024**

I hope that you and your families are all well. We are looking forward to your child joining us in Year 7 in September 2024.

Please find enclosed an information pack. We will shortly be sending to you an email enclosing a link for you to complete our school registration documents. Please could we ask that all forms are returned by Friday 3 May 2024. If you are unable to complete the forms electronically, please get in touch with us at [office@keslichfield.org.uk](mailto:office@keslichfield.org.uk).

We will be holding 2 transition days on Tuesday 25 June and Wednesday 26 June 2024. This will provide our new students with the opportunity to spend two days with us, familiarise themselves with the school and get to know staff and students.

We have set up a Groupcall messaging service, using the email address/mobile number used for making school applications to communicate with you directly about transition arrangements. If you have not received any of our test text messages or emails, or if you have changed your contact details recently then please get in touch via [office@keslichfield.org.uk](mailto:office@keslichfield.org.uk)

Yours sincerely

**Jane Rutherford (Ms)**  
**Headteacher**