

Year 7 Information Literacy Progress Criteria 2015

	Emerging	Expected	Exceeding	Excellence
Asking Questions	Can identify a question which needs to be researched.	Can ask a range of questions about a research topic (For example who, why, what, where, when)	Can understand what is being asked from different types of questions (Analyse, Describe, Evaluate etc)	Can create a logical sequence of questions that develop a broad and deep understanding of a specific topic.
Locating Information	Can find a resource using basic navigation tools such as 'Searchstar' or a search engine.	Can find resources then combine scanning and key-wording skills to locate information within the resource using contents/ index page or website menu.	Can make use of a range of search strategies to locate information in a variety of formats.	Can use knowledge and experience of navigating resources to navigate new types of resources such as databases, catalogues, and new search engines.
Evaluating Information	From a small selection of resources, can choose one which will help on a specific task.	Can judge if a resource is appropriate to use, given a number of criteria.	Can decide which criteria to compare resources by in a range of circumstances and can make effective judgements about which is the best to use.	Understand that criteria such as date, type, author etc can be used or discarded to suit the task, e.g. a book with out of date information in might sometimes be useful
Recording Information	Can copy information directly from a source to use in work.	Can record information from a text in their own words - or in quotation marks - in note form.	Can select and record relevant information and record it in an appropriate and organised form.	Can make well organised, synthesised notes from a variety of sources. The notes will make sense at a future date without the need to refer to the original text. Includes references.
Transforming Information	Can present information so that others can understand it.	Is aware of audience and purpose and can present findings in an appropriate way.	Can create a final piece of work based on criteria which have been given.	Can produce a comprehensive final piece which demonstrates the research process which has been undertaken. This may include a bibliography.