



KING EDWARD VI SCHOOL

LICHFIELD

11 September 2015

Dear Parent/Guardian

Year 7 Parents' Evening with Form Tutors

Now that your child has completed his/her first week at King Edward VI I am writing to inform you of a meeting which is planned for parents of Year 7 students. The purpose of the meeting is to give you an early report on how your child is settling in and to provide the opportunity to raise any matters of concern with members of staff. The meeting will take place in the Bader part of the school, a map of rooms will be available in Bader Reception, on Wednesday 23rd September, from 4.30 pm until 7.00 pm.

I should emphasise that the purpose of this meeting is not to discuss academic progress (for which there will be full parents' evening in April) but rather to exchange observations with the Form Tutor on how students are settling in. In this way we would hope to identify any difficulties at an early stage, answer any queries which parents may have and give reassurance where it is needed.

Miss Thomas, Achievement Leader for Year 7, Mrs H Ridgway Assistant Achievement Leader, Mrs Sandland, Head of Learning Support and Miss J Allen, Assistant SENCO will also be available for consultation along with other senior colleagues if this is felt to be necessary. Please let your child's Form Tutor know if you wish to see any other member of staff.

The school has introduced a new initiative and easy to use online appointment booking system. This allows you to choose your own appointment times with Form Tutors and you will receive an email confirming your appointments. We are confident that once fully implemented, this will be an improvement to the previous system.

Appointments can be made from 8am on 11th September and will close at 3.35pm on Tuesday 22nd September. If you do not have access to the internet, or have any problems logging on then please contact Mrs Gillson in Bader office, who will be happy to add appointments on your behalf.

Please visit <https://kingedwardvilich.parentseveningsystem.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.)

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In addition to your appointment with the form tutor there will also be two further sessions available for parents:

Session 1: Assessment without Levels at 5:00pm-5:30pm or at 6:30-7:00pm in Bader Hall.

You may be aware that National Curriculum levels have been discontinued and schools have been asked to establish Assessment without Levels. There will be an introduction to our revised approach to assessment and some initial advice on how to support your son or daughter in Year 7.

Session 2: E-Safety – a guide for parents of teenagers at 4:30-5pm or at 6pm-6:30pm in Room 22.

As students increase their use of social media and the internet, it is important that they are aware of the advantages and risks of their use. This session will provide advice for parents, and will also signpost where to go for additional information and support. Staff will be available to answer specific questions at the end of the presentation.

Yours faithfully

A Goodhead
Assistant Headteacher

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