

Expectations for students – remote learning.

| Situation | Remote Learning Plans | Expectation |
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| <p>A single student or household are isolating or small numbers of students are isolating as they are identified as contacts in school.</p> | <ul style="list-style-type: none"> ➤ Work will be shared via SMHW. It will be as close as possible to the work that students are covering in class and will include copies of documentation such as worksheets and PowerPoints used to share information. | <ul style="list-style-type: none"> ➤ There is the expectation that this work is completed. Your teachers have worked hard to ensure that resources help to support you when working at home. ➤ Please follow the instructions on SMHW regarding deadlines and if/how to submit the work. ➤ We will endeavour to support you and answer queries raised via SMHW or teams but please be aware in this instance that usual classes are also continuing. |
| <p>A member of staff is self-isolating</p> | <ul style="list-style-type: none"> ➤ Work will be set and delivered to students via a cover member of staff ➤ For Years 12 and 13 work will be set via the class teacher | <ul style="list-style-type: none"> ➤ This may include, reviewing work completed during the lesson on the teachers' return, feedback given at the time from the cover teacher, follow up assessment activities on the teacher's return and/or submitting work to your usual teacher (as per instructions) for feedback |
| <p>A year group or class are isolating or a full closure of the school.</p> | <p>Work will be shared via SMHW for students to access. This will be shared into two key elements:</p> <ul style="list-style-type: none"> ➤ Content which may include: narrated PowerPoints prepared by subject teachers, materials from BBC Bitesize or Oak Academy, reading from online textbooks such as ActiveLearn or Kerboodle. | <ul style="list-style-type: none"> ➤ That you will have downloaded and logged into Microsoft Teams. ➤ That you check SMHW at least daily ➤ That you work carefully through the work set, completing it to the best of your ability. |

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| | <ul style="list-style-type: none"> ➤ Assessment, this will be a series of tasks for students to complete to enable teacher to check students understanding. ➤ Small group tutorial sessions with the student's teacher. Students will be invited to these on Teams and the details will be shared on SMHW as well as the calendar on Teams. There will not be a tutorial session for each lesson, rather these will be an opportunity to 'check in' with the teacher on a weekly or fortnightly basis. | <ul style="list-style-type: none"> ➤ That you complete any tasks and assessments and submit them as per teacher instructions. ➤ Please see below for expectations when taking part in tutorials and using Teams |
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Expectations when using Teams and Office 365 - Tutorials/Teams meetings

During these sessions we will have the same high expectations of you as we would in a classroom environment. It's important that these sessions are productive for everyone involved and that they can progress without interruption. Please be aware that you may be removed from a session if you do not follow instructions issued by your teacher.

Organisational expectations

- You are expected to participate in all **tutorial sessions. Further guidance how to log into these will be shared with you.**
- Make sure you have a quiet work space, free from disruptions and that you are dressed appropriately.
- You are expected to be on time for the session. Make sure that you log on 5 minutes before the advertised start sign on the session. It is unlikely that you will be able to join the session once it has begun.
- Have equipment ready – pen, paper, ruler (and any other equipment necessary for the session)

Behavioural expectations

- If the chat function is enabled during the meeting, all comments/questions must be appropriate. The chat function MUST only be used as directed by your teacher.
- Cameras must be turned off as you join the meeting. Cameras must remain off during the meeting (unless instructed otherwise by your teacher)
- Microphones should be off unless asked to answer a question as directed by your teacher