



KING EDWARD VI SCHOOL LICHFIELD

Upper St John Street, Lichfield, Staffordshire WS14 9EE

Tel: 01543 255714 | Web: www.keslichfield.org.uk

Email: office@kingedwardvi-lichfield.staffs.sch.uk

Headteacher: Ms J Rutherford BA (Hons)

July 2019

Dear Parents/Carers

Re: Duke of Edinburgh Silver Practice to Long Mynd, Shropshire

I am writing to confirm the arrangements for the Silver expedition. It will take place from Saturday 21st September to the Monday 23rd September 2019. We will travel there and back by school minibus, and will meet at the Bus Turning Circle at 7:45am. We will return to school at approximately 4.30pm on the Monday. We will be staying at Small Batch Camp Site, Little Stretton, Church Stretton, Shropshire, SY6 6PW

The cost of this visit is £52 which should be made via the Parentpay website, by **Monday 9th September 2019**. The cost includes use of two school minibuses, staff cover, campsite fees, insurance, first aid equipment and other costs such as parking and reprographics.

Please note that any surplus less than £5.00 or 5% (whichever is the greater) per contributor remaining after the costs of a visit have been met will be retained to support other visits and paid into the appropriate voluntary fund. Any money remaining exceeding this amount will be divided among the contributors in proportion to the amount originally paid.

There will be a meeting after school in H5 from 3.45pm to 5.00pm, on **Wednesday 11th September** to plan the route for the practice expedition. **All need to attend**. Equipment will be issued on Thursday 19th September at lunchtime in H5.

Participants attending this visit will need to have a record of good behaviour and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred will be the responsibility of their parents.

All the appropriate risk assessments have been completed and are available upon request. During this residential visit there will be periods of free time when participants will not be directly supervised. They will be allowed to explore the campsite and generally socialize, however they will not be allowed to use their mobile phones.

The young people will be walking in groups of 4 - 7 on a route that they have planned. They will be carrying all of their own equipment, camping and cooking meals on gas Trangia stoves. Staff will be camping on the same site overnight and will also be there to either walk with or meet up with the groups at predetermined times and locations throughout the walk. Please note that no check has been made on either the existence of, or the amount of public liability held by the campsite being used.

Participants and parents/guardians must be aware that this visit involves strenuous activity, possibly in poor weather conditions. It is suitable for reasonably fit participants prepared to undertake physical effort throughout the visit. Activities such as hill walking are activities with danger of personal injury or fatality. Participants have received training and instructions in order to undertake the above activity and to minimise the risk involved, as such it is their responsibility to follow any training and instructions given.

All participants will need clothing and equipment on the equipment list, suitable for the time of year and length of the visit. Participants will also need to provide all their own food.

The minibuses will be driven by County Council approved drivers. The staff will also use the minibuses to enable the groups to be monitored.

Advance warning is needed of any participants with special medical or other needs to ensure all health and safety considerations have been made. Parents must advise of any relevant medical or other needs on the visit consent form. We require a Medical Form to be completed prior to the start of the visit, but not more than 14 days in advance. No participant may join the visit unless this form has been received. **Please return the attached** consent and medical forms **by Monday 16th September at the latest** to Student Reception to enable the visit arrangements to be completed and confirmed.

All bona fide educational visits by School are covered by the county council's public liability insurance, as are all on site activities. No public liability insurance check has been made on overnight campsites, used while trekking.

Additionally visits organised by King Edward VI School Lichfield benefit from Offsite Activity / Travel Insurance provided by Chubb Insurance.

If during the venture an **emergency** arises and you need to contact the staff please call Mrs Bryant on **07901 602544** or a member of SLT on **is 07881452451**.

The staff accompanying the visit will be Mrs Bryant, Mr Shaw, Mrs Eccles and Mr Underhill.

Yours faithfully



Mrs J Bryant
Duke of Edinburgh Manager