



KING EDWARD VI SCHOOL LICHFIELD

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Headteacher: Ms J Rutherford BA (Hons)

April 2018

Dear Parent or Guardian

### Re: Duke of Edinburgh Bronze Practice Expedition to Cannock, Staffordshire

I am writing to confirm the final arrangements for the Bronze Qualifying Expedition. It will take place from **Saturday 12<sup>th</sup> to Sunday 13<sup>th</sup> May**. Due to the nature of the venture we ask for students to make their own way there and back. The students have been provided with all the details about their start points and pick up points on their edofe accounts. These points are:

**Team's 1, 2, 3, & 4** (Grid Ref: SJ 004206) Seven Springs Car Park - near Weetmans Bridge on the A513), Little Haywood, Stafford ST17 0WT (Please note the post code is the nearest available).

**Teams 5, 6, 7, & 8** (Grid Ref: SJ 984208 Satnall Hills Car Park - off A513. ST17 0UP (Please note the post code is the nearest available).

**Teams 9, 10, & 11** (Grid Ref: SJ 980192) Coppice Hill Car Park - Brocton, Rugeley. WS15 2UA (Please note the post code is the nearest available).

**Teams 12 & 13** (Grid Ref: SJ 972210) Milford Common Car Park - Brocton Road, Milford, Stafford. ST17 0UH (Please note the post code is the nearest available).

They are to arrive by 9.00am at the latest on the Saturday, and departure is at approx 4.00pm on the Sunday, starting and finishing at the same point. However, please be advised that this time is dependant upon navigation and speed of walking. Also no team will be allowed to depart until all teams have completed the expedition and been seen by the supervisor.

All students will hire their tents and trangias from either CTS or from school. Arrangements will be made with the students over the collecting of school's equipment in the week prior to the expedition. Those students hiring their equipment from CTS will receive it at their designated start points on the Saturday. We are asking all students to also supply one gas canister per tent group to be used to cook with over both the Bronze practice and qualifying expeditions. The gas can be purchased from any outdoor supplier, the type of gas required is 'Coleman self sealing 500, composition 70 Butane, 30 Propane. It is a grey/green canister, approx 14cm tall.

Participants attending this visit will need to have a record of good behaviour and demonstrate that they can obey safety and other rules. Anyone whose behaviour becomes unacceptable after the trip has been booked may be excluded or required to return home early and any expenses incurred will be the responsibility of their parents.

We will be staying at Beaudesert Park Campsite. (Grid Ref. SK 050130). The address is; Beaudesert Park Scout Campsite, Beaudesert Park, Cannock Wood, Rugeley, Staffordshire, WS15 4JJ

All the appropriate risk assessments have been completed and are available upon request. During this residential visit there will be periods when participants will not be directly supervised. They will be allowed to explore the campsite and generally socialize, however they will not be allowed to use their mobile phones. The students must read the instructions about mobile phone use within the documents uploaded to edofe and 'Showmyhomework'.

The young people will be walking in groups of 5-7 on a route that they have planned. They will be carrying all of their own equipment, camping and cooking meals on gas/trangia stoves. Staff will be camping on the same site overnight and will also be there to meet and greet the students on arrival at their start points. Please note that no check has been made on either the existence of, or the amount of public liability held by any of the campsites being used. The CTS staff will be meeting the groups at pre-determined time and locations, remotely supervising the groups.

Participants and parents/guardians must be aware that this visit involves strenuous activity, possibly in poor weather conditions. It is suitable for reasonably fit participants prepared to undertake physical effort throughout the visit. Activities such as hill walking are activities with danger of personal injury or fatality. Participants have received training and instructions in order to undertake the above activity and to minimise the risk involved, as such it is their responsibility to follow any training and instructions given.

All participants will need clothing and equipment on the equipment list, suitable for the time of year and length of the visit. Participants will also need to provide all their own food.

The staff will use their cars to enable the groups to be monitored.

Advance warning is needed of any participants with special medical or other needs to ensure all health and safety considerations have been made. Parents must advise of any relevant medical or other needs on the visit consent form. We require a Medical Form to be completed prior to the start of the visit, but not more than 14 days in advance. No participant may join the visit unless this form has been received. Notification of dietary needs for sound medical, ethical or religious reasons must also be made. **Please return the attached** consent and medical form **the week beginning Monday 30<sup>th</sup> April** to enable the visit arrangements to be completed and confirmed.

All bona fide educational visits by School are covered by the county council's public liability insurance, as are all on site activities. No public liability insurance check has been made on overnight campsites, used while trekking.

Additionally, visits organised by King Edward VI School Lichfield benefit from Offsite Activity/Travel Insurance provided by Ace Insurance.

Finally, a quick reminder that it is a requirement that two sections must be finished and approved before the practice expedition. Please upload and send your evidence to either Mrs Bryant or Mrs Banks for approval. Also the final payment of £65 is required by 30<sup>th</sup> April.

If during the venture an **emergency** arises and you need to contact the staff, please call Mrs Bryant or Mrs Banks on **07901 602544** or a member of SLT on **is 07881452451**.

The staff accompanying the visit will be Mrs Bryant, Mrs Eccles, Mr Cotton.

Yours faithfully

A handwritten signature in black ink that reads "S Banks". The signature is written in a cursive style with a period at the end.

**Mrs S Banks**  
**Duke of Edinburgh Leader**