



Dear Parents and Carers,

Annual Reporting Calendar

Following a year of transition whilst we implemented GO 4 Schools, we would like to update you with our plans for what will become a rolling annual reporting calendar. The aim is to keep you up to date with the priorities for each year group and with your child/ren's academic progress throughout their time with us.

The following have been planned for each year group, spread throughout the year according to the stage that students are at in their academic journey:

- Information evening – held in school and led by the Achievement Leader for the year group, this provides information about key priorities for the year and how you can support your child/ren.
- Online parents' evening – an opportunity for you to speak to class teachers about progress to date.
- Annual report – comments from class teachers on each of the subjects studied; for students in Years 7 and 8 a rating on their approach to learning, and for students in Years 9-13, target, and projected grades*.

Year	Autumn		Spring		Summer	
	Half Term 1	Half Term 2	Half Term 1	Half Term 2	Half Term 1	Half Term 2
7	Tutor & Information evening			Parents' evening		Report
8	Information evening	Parents' evening				Report
9		Report	Options Information Evening and Online Parents' evenings			
10		Report	Information evening			Parents' evening
11	Information and parents' evenings			Report		
12	Information evening	Report			Parents' evening	
13	Information and parents' evenings		Report			

This is supplemented by information being made visible on GO 4 Schools for students in Years 9-13 as follows**:

- Target grades – based on estimation data generated by Fischer Family Trust (FFT), the grade a student is targeted to achieve in Key Stage 4 / 5 examinations.
- Projected grades – based on a teacher’s professional judgement, the grade that a student is likely to achieve in their final examination. Reviewed and updated, if necessary, as part of the reporting process and each time assessments have been completed.
- Approach to learning rating, with good being the expectation and excellent the rating for those students who exceed expectations:

Excellent	Good	Inconsistent	Poor
Exemplary approach to work, is highly self-motivated. Goes above and beyond in lessons and completes home learning to a high standard, embraces challenging tasks. Encourages the views and opinions of others and supports peers with their learning.	Good approach to work, is self-motivated. Works well in lessons and completes home learning to the required standard, is willing to attempt challenging tasks. Open to the views and opinions of others and works well with their peers.	Sometimes lacks self-motivation and has an inconsistent approach to lessons and home learning. Does not always engage effectively with the views and opinions of others.	Lacks self-motivation, does not engage well in lessons and rarely if ever completes home learning. Can be inconsiderate of the views and opinions of others.

- Trial exam results – for students in exam year groups.
- Assessment grades – this data is made available in line with departmental schemes of learning and may vary in frequency depending on the subject and how often students are seen by a teacher in a fortnight.

This is in line with our aim of providing you with more “ongoing” information about how students are performing in their studies. The following table indicates the timings of the availability of the information on GO 4 Schools.

Year	Autumn		Spring		Summer	
	Half Term 1	Half Term 2	Half Term 1	Half Term 2	Half Term 1	Half Term 2
9	Target grades	Projected grades and approach to learning	Projected grade and approach to learning review			Projected grade and approach to learning review
10	Target grades	Projected grades and approach to learning			Trial exam results / Projected grade and approach to learning review	
11	Target grades / projected grade review		Projected grade review / trial exam results	Approach to learning	Projected grade / approach to learning review	
12	Provisional target grades prior to availability of FFT estimates	Projected grades and approach to learning	Target grades aligned with FFT estimates	Projected grade and approach to learning review		Trial exam results / projected grade and approach to learning review
13	Target grades / projected grade review	Trial exam results / projected grade review	Projected grade review / approach to learning		Projected grade and approach to learning review	

Please note that at certain times of the year, for example during the exams results period in the summer holidays, and at the start of the academic year, progress information may not be visible whilst the system is being updated.

We avoid communicating grades to students in Years 7 and 8 in order to focus on recognising the knowledge and skills that have been acquired in a unit of work. Students in these year groups are encouraged to track their own development of skills and knowledge through noting areas of strength (**What Went Well**) and how to make future improvements (**Even Better If**), students will receive regular feedback on their progress, so we would urge you to look at their exercise books on a regular basis. Results on test papers will also indicate how they are performing.

If you have any queries regarding your child's progress, please contact their Form Tutor in the first instance.

Yours faithfully,

Mr Shaw – Assistant Headteacher

Mrs Critchley – Data Manager

*Except for certain BTEC subjects due to ongoing modification of courses

**For more detail about the information that is available to view on GO 4 Schools or for help with logging into the system, please see our GO 4 Schools webpage. This can be accessed by clicking on the GO logo on the front page of the school website.