



KING EDWARD VI SCHOOL LICHFIELD

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Headteacher: Ms J Rutherford BA (Hons)

September 2019

Dear Parents/Carers

Educational Visit – German exchange November 2019 and March 2020

I am delighted to let you know that we will be running the German exchange visit again next year. The exchange is run in conjunction with Chase Terrace Technology College for students of German in years 9, 10 and 12. Following the success of previous exchanges (CTTC have been visiting for over 20 years!), we are again hoping to take a group of about 25 pupils to Niederkassel, situated between Cologne and Bonn in Germany. We will be visiting Germany from Saturday 30th November until Saturday 7th December. German pupils would return in March 2019 (exact dates to be confirmed).

An exchange is the ideal way for your son/daughter to practise and improve the language skills and intercultural understanding that he/she has acquired so far, but more than this, it is also a great chance to form friendships which can last a lifetime! The speaking exam for GCSE forms 25% of the final examination mark (and at A level it is 30%), so the chance to spend a week surrounded by 'all things German' is a great help. Pupils attend our German partner school, Kopernikus Gymnasium for 3 days and joint excursions on the remaining 2 weekdays. Weekends are spent with partner families and friends and are sure to include at least one visit to an authentic German Christmas market!

The price of the exchange covers the cost of return flights, insurance and all excursions in both Germany and England. We will most likely fly from Birmingham to Düsseldorf and just ask that you are able to transport your son/daughter to and from Birmingham airport. Pupils will need to obtain their own passport. The cost of the exchange is expected to be approximately £490.00 dependent on numbers and flight availability and this will be confirmed as soon as possible.

Numbers on this trip are limited and places will be offered on a 'first come – first served' basis, so please return the attached consent form as soon as possible to register your interest.

Please return the form in an envelope labelled **GERMAN EXCHANGE 2019-20 to Main reception** to register your interest. Please be advised that you will need to obtain a DBS enhanced certificate in order to host a German student on their return visit to the UK in accordance with Appendix E of Keeping Children Safe in Education 2018. This is free of charge and very straightforward and I will forward the details in due course.

Once you have returned the form below, your son/daughter's name will be added to ParentPay. As the deposit for the flights has to be paid to the airline a number of weeks before departure, please also arrange payment of **£200 via ParentPay by no later than MONDAY 23rd SEPTEMBER**. I am afraid I will be unable to confirm your child's place on the exchange until the deposit has been paid.

The remaining balance (exact amount to be confirmed as soon as possible) can be paid at any time prior to the **Friday 22nd November**. If you have any queries regarding the exchange before returning the form, please feel free to contact me. I very much look forward to hearing from you.

Yours faithfully,

Mrs S Dunn
Head of Modern Languages



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SCHOOL LICHFIELD

**PARENTAL CONSENT FOR A SCHOOL VISIT
THIS FORM MUST BE RETURNED TO RECEPTION TO SECURE A PLACE**

- 1. **GERMAN EXCHANGE VISIT TO NIEDERKASSEL (30th November – 7th December)**
- 2. **RETURN VISIT BY GERMAN PARTNERS TO LICHFIELD March 2020 (exact dates tbc)**

Duration 1 week

3. I understand that I will need to obtain a DBS enhanced certificate in order to host a German student on their return visit to the UK in accordance with Appendix E of Keeping Children Safe in Education 2018.

4. **Medical details.** My son/daughter has the following medical or special needs.

I understand that for residential visits I must complete and return a medical form, with up to date details, not more than fourteen days before the visit.

5. **Dietary details.** My son/daughter has the following dietary needs.

6. **Insurance.** I understand the limits of insurance provided for this visit.

7. **Transport.** I understand the transport arrangements for this visit and my child understands the need to wear a seatbelt.

8. **Return to Home.** I understand the predicted time of return and where this is outside normal school hours I will attend to collect my son/daughter or my son/daughter will be returning home by.....

9. **Water Activities and Swimming.** For visits that involve water activities and/or swimming my son/daughter's swimming ability and consent to partake is (tick boxes): -

Non-swimmer	
Swim less than 50 metres	
Swim 50 metres or more	
I consent to my son/daughter undertaking the water activities and swimming notified in the visit programme.	
I consent to my son/daughter swimming in open water	

8. **Financial Contribution.** I am making a voluntary contribution of £..... which I either A) have sent via ParentPay, B) enclose or C) commit to pay by the advised date (delete as necessary).

9. **Photographs.** Photographs taken on the visit may be used in school or education service promotional information. Please answer Yes or No

I agree to my son/daughter attending the visit detailed above and I acknowledge that to be included he/she will need to maintain responsible behaviour

Name of son/daughter Class

Signed..... Date.....

RETURN THIS FORM TO MAIN RECEPTION OR EMAIL TO: edvisits@kingedwardvi-lichfield.staffs.sch.uk