



KING EDWARD VI SCHOOL LICHFIELD

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Headteacher: Ms J Rutherford BA (Hons)

10th October 2019

Dear Parent

I am delighted to confirm your child's place on the German exchange so thank you so much for your support.

As time is moving on quickly, please note the following points:

- Pupils must have their own passport and EHIC (Health Insurance card). If they do not have a valid one, please ensure that they get one as soon as possible. (Should we no longer be an EU member state, we will ensure that we have adequate medical cover with our insurance provider.)
- Please also ensure that your child's passport has AT LEAST 6 months until it's expiry date (further information below):

<https://www.gov.uk/guidance/passport-rules-for-travel-to-europe-after-brexit>

- I can confirm that the total cost will be £490.00. Please can you arrange for the final payment of **£290** to be made by ParentPay by **Friday 22nd November**.
- We will be travelling out on Saturday 30th November early in the afternoon and returning Saturday 7th December late morning so please ensure someone is available to take your child to and from Birmingham airport at these times.
- For the return visit of German pupils in March: any member of your household over the age of 18 will be required to hold a DBS certificate – all details and deadlines will be given out at the parents' evening.

We would like to invite you to a meeting to discuss arrangements for the exchange and to answer any questions you may have. This will be at **Chase Terrace in Lees Hall** on Tuesday 22nd October at 6.00 pm. Please enter the School by the 6th Form entrance. It is better to use the second (not the main) entrance to school, next to the Wych Elm. Follow the path to the Sixth Form entrance, which is opposite the swimming pool. If you are unable to attend, please let me know and ensure that your son/daughter collects an information sheet as soon as possible after October 22nd.

We look forward to meeting you on October 22nd. In the meantime, if you have any queries, please do not hesitate to contact me at school.

Yours faithfully,

Mrs S Dunn
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and

Mr R Lancett
Head of MFL Department
Chase Terrace Technology College